

BYLAWS OF PALATKA AMATEUR RADIO CLUB, INC  
(Effective 17 November 2015)

1. ARTICLE I - NAME

THE NAME of this club shall be THE PALATKA AMATEUR RADIO CLUB, INC. or PARC, INC.

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2. ARTICLE II - PURPOSE

THE PURPOSE OF PARC, INC. shall be the furthering of Amateur Radio, exchange of information and cooperation between members to promote amateur radio knowledge, participation, and individual operating efficiency, and to conduct club programs and activities as to advance the general interest and welfare of Amateur Radio and provide such service and support as may be made available, to the community - all in accordance with the rules and regulations of The Federal Communications Commission.

3. ARTICLE III - MEMBERSHIP

- a. Any person holding an AMATEUR RADIO LICENSE issued by THE FEDERAL COMMUNICATIONS COMMISSION and has reached their 18th birthday is eligible to apply for REGULAR or SPECIAL membership and have all privileges subject to limitations as set forth in these BYLAWS.
- b. Any person who maintains a residence in Putnam County may apply for Membership as a REGULAR MEMBER.
- c. Any licensed amateur living outside Putnam County may apply to become a SPECIAL MEMBER provided they are currently a member in a local amateur radio group within their own county.
- d. REGULAR MEMBERSHIP will entitle members to participate in all club activities and to vote and hold office with limitations as set forth by these bylaws.
- e. SPECIAL MEMBERSHIP will entitle members to participate in all club activities and have all privileges but they may not vote or hold office.
- f. In an effort to encourage youth participation in club activities, any licensed amateur below the age of 18, shall be granted SPECIAL MEMBERSHIP upon request, with a continuing fee waiver. Upon their 18th birthday, REGULAR MEMBERSHIP shall be granted for remainder of the year. Dues will then become payable as per REGULAR MEMBERSHIP.
- g. APPLICATIONS FOR MEMBERSHIP shall be routed to the Secretary who will present same to the club. Acceptance for membership will be determined by a majority vote of all members present.

4. ARTICLE IV- DUES

- a. APPLICATIONS shall be accompanied by one year dues as established by the board.. If after July first, dues shall be prorated by 50%.
- b. If the applicant is not accepted the moneys will be returned.

- c. Dues for REGULAR members shall be recommended by the Board of Directors during the last board meeting prior to the November Meeting and voted on by the membership at the November Meeting. The dues shall cover a period from January 1 through December 31.
- d. Dues for a SPECIAL MEMBER shall be one-half (1/2) of the Regular Member dues. If the dues are paid after July 1, they will be one-half(1/2) of the Regular Member prorated dues. Dues paid in December shall be for the ensuing year.
- e. All dues are due and payable by December 31 of the year prior to year covered by the dues. Dues not paid by the third Tuesday of January shall be delinquent and the member is considered to be in a state of temporary suspension. If the dues are not paid by the third Tuesday in March for the year covered, the member is suspended without further action. By a majority vote of the members present these rules may be waived on an individual basis.
- f. To be reinstated to membership, a member that was dropped within the past five years for the sole reason of non-payment of dues may be reinstated by the payment of the current year's dues. No application or voting is required.
- g. Dues required of a suspended member shall be prorated if paid after the July 1. If the dues are paid in December, the dues shall be for the ensuing year.
- h. New members who join during the month of December will pay one-year dues and have membership from the joining date through the ensuing year.

5.

#### ARTICLE V- OFFICERS

- a. THE OFFICERS for the club shall be PRESIDENT, VICE PRESIDENT, SECRETARY AND TREASURER. There will also be a BOARD OF DIRECTORS and a REPEATER CUSTODIAN.
- b. Each year a director will be elected for a five year term. He will fill the office of the director completing a five year term. Directors may be considered for re-election. Directors should be elected at the same time and by the same process as other officers. The director serving the fifth year of his term shall be the Chairman of the Board of Directors.
- c. Nominations will be taken from the floor in the regular meeting in October. Candidates are voted on by members present at the November meeting..
- d. Officers are installed at the December regular meeting
- e. Officers of the club and members of the Board shall hold a valid Amateur Radio License.
- f. Members of the Board of Directors shall have been a club member continuously for at least four years. The custodian does not have to comply with these requirements but must be approved by the Board of Directors.
- g. PRESIDENT. The duties of the President shall be to preside at all meetings, appoint committees and ascertain if there is a quorum present.
- h. VICE PRESIDENT. The duties of the Vice President shall be the same as the President if the President is absent. He will also serve as chairman of the program committee which the President shall appoint.
- i. SECRETARY. The duties of the secretary shall be to maintain and have control of all the records of the club except the records of the treasurer. The secretary shall keep minutes of

all meetings. The secretary shall send notices as prescribed in the by-laws or as may be directed by the president. The secretary will conduct correspondence. The secretary shall preside at meetings if the president and vice president are absent.

- j. TREASURER. The treasurer shall be entrusted with control and custody of all club funds. The treasurer shall report to the club the status of member's dues. The treasurer shall invest club funds in a financial institution, insured and earning interest with the privilege of immediate withdrawal without penalty. These funds may be used for operations of the club. The treasurer shall not be required to seek the Board's approval to pay approved budgeted expenses. Any unbudgeted expenditure of club money exceeding \$100 must be approved by the Board of Directors.
- k. BOARD OF DIRECTORS. The board of directors shall have the duties of repeater control and their decisions concerning the repeater can be overridden only by a two-thirds vote of members present, in good standing at two consecutive meetings. The Board of Directors shall also make suggestions to the club as they deem necessary for club action.
- l. CUSTODIAN. The custodian shall be responsible for the maintenance and care of the repeater. The Club's call sign will be used as the repeater identification. The custodian's annual club dues shall be waived.

6. ARTICLE VI -MEETINGS

- a. The Palatka Amateur Radio Club shall meet on the third Tuesday of each month and the meeting in November shall be known as the ANNUAL MEETING. Special meetings may be called by the president,
- b. QUORUM- A quorum for a regular meeting shall be ten percent of the eligible voting membership and twenty percent of the eligible voting membership for a special called meeting.

7. ARTICLE VII- COMMITTEES

- a. THE PRESIDENT shall appoint such committees as he may see fit in addition to the following standing committees:
- b. PROGRAM COMMITTEE. The chairman shall be the Vice President and two Other selects. Their duty is to attempt to bring interesting programs to the meetings and to plan other activities during the year.
- c. FINANCE COMMITTEE. The finance committee shall be composed of the Treasurer as chairman and two other selects. Their duty is to recommend a yearly budget.

8. ARTICLE VIII- REPEATER

- a. THE REPEATER shall be under the immediate control of a custodian selected by the club and who shall retain that position without further action from the club.
- b. THE BOARD OF DIRECTORS shall have final control of the repeater and in case the custodian resigns or for other reasons cannot fulfill his duties, they will recommend a replacement to the club.

9. ARTICLE IX- AMENDMENTS

- a. These BY-LAWS may be modified at any regular meeting of PARC, Inc. by a two-thirds vote of eligible voters present, providing the changes have been submitted to the secretary in writing and read to the club at the previous meeting
- b. These BY-LAWS shall not be amended. Changes shall be incorporated into existing articles or new articles added as appropriate.

10.

ARTICLE X - AUTHORITIES

- a. This club's BY-LAWS and practices will comply with all applicable local, state, and federal law.
- b. If any provision of these bylaws is determined to be invalid, all other provisions still remain in effect.